

# YOUR COMPANY LOGO AND NAME

Your Address details

Your Telephone, Fax, Email, Web

## NEW / USED VEHICLE ORDER FORM

CUSTOMER NAME & ADDRESS		DRIVER'S NAME		<b>No. 0001</b>  CUSTOMER ACC. CODE <input style="width: 100px; height: 20px;" type="text"/>
		INVOICE NAME & ADDRESS (if different)		
TEL		TEL		

VEHICLE DETAILS		EXTRA OPTIONS	
BASIC PRICE		<b>FITTED OPTIONS</b>	
FACTORY FITTED OPTIONS		MUDFLAPS FRONT/REAR	
METALLIC PAINTWORK		INTERIOR MATS	
		ALLOY WHEELS	
		ALARM SYSTEM	
		C.D./AUTOCHANGER UPGRADE	
		TOWBAR & ELECTRICS	
		REAR SPOILER	
DISCOUNT		<b>TOTAL FITTED EXTRAS</b>	
<b>TOTALS</b>		VEHICLE VALUE (A)	
	(A)	DELIVERY, NO. PLATES, ETC.	
		<b>SUBTOTAL</b>	
		V.A.T. @ %	
		ROAD FUND LICENCE	
		FIRST REGISTRATION FEE	
		VRI	
		WARRANTY	
		<b>TOTAL COST</b>	
		ADD H.P. SETTLEMENT DUE	
		<b>SUB TOTAL</b>	
		S.I.V.	
		PART EXCHANGE ALLOWANCE	
		CASH DEPOSIT	
		BALANCE DUE FROM CUSTOMER	
		BALANCE DUE FROM FINANCE CO.	
		<b>TOTAL</b>	

**SOLD VEHICLE DETAILS**

MAKE \_\_\_\_\_ STOCK No. \_\_\_\_\_

MODEL \_\_\_\_\_ REG. NO \_\_\_\_\_

ENG No. \_\_\_\_\_ REG. DATE \_\_\_\_\_

COLOUR \_\_\_\_\_ MILEAGE \_\_\_\_\_

CH No. \_\_\_\_\_

**PART EXCHANGE DETAILS**

MAKE \_\_\_\_\_ STOCK No. \_\_\_\_\_

MODEL \_\_\_\_\_ REG. NO \_\_\_\_\_

ENG No. \_\_\_\_\_ REG. DATE \_\_\_\_\_

COLOUR \_\_\_\_\_ MILEAGE \_\_\_\_\_

CH No. \_\_\_\_\_

**H.P. SETTLEMENT DUE TO:**

**DECLARATION BY THE CUSTOMER**

I / we declare that I am / we are the legal owner of the vehicle described in the 'Part Exchange Details Section' of this Order Form and that my / our address is as stated herein and that I / we have sold the vehicle to ..... for the price stated herein.

- The registration number of the vehicle is:  and is warranted to be correct.
- The chassis number of the vehicle is:  and is warranted to be correct.
- The car was / was not used abroad before being registered in the United Kingdom.
- The mileometer reading is  and is warranted to be correct.  
I / we have no reason to suppose that the mileometer has ever been changed in the vehicle or that the miles travelled are other than that shown thereon.
- The car has / has not been involved in any accident which resulted in a total loss claim.
- The car is free from any lien or any other encumbrance whether financial or otherwise other than has been disclosed by me.
- I hereby confirm that the written back figures shown on this order form have been fully explained and are acceptable to me.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**TERMS AND CONDITIONS**

This document contains the Terms and Conditions of a legally binding contract. Sign it only if you wish to be legally bound by them.

"The goods shall remain the property of the Seller until the price has been discharged in full.

A cheque given by the Purchaser [the customer, or if different, the organisation to whom the invoice has been addressed] in payment shall not be treated as a discharge until the same has been cleared".

I / we hereby agree to purchase the above mentioned vehicle, extras and accessories ('the goods') on the basis of these Terms and Conditions and agree to be bound by them.

Signature \_\_\_\_\_ Date \_\_\_\_\_

We accept and confirm the above order and undertake to supply the said goods upon and subject to the Terms and Conditions referred to herein and shown overleaf.

\_\_\_\_\_  
Date